

Changing Member Information Via Email

You do not need to complete a paper Change of Member Information form to effect address, phone number and email address changes in AUXDATA. An email to the FSO-IS will suffice.

- Address the Email to FSO-IS Laurel Carlson at ljcarlson950@juno.com
- Include in the "Subject" box the words "Change Member Information"
- In the body of the Email
- Provide your full name and Member number (if known)
- Request a change of information
- Provide the changed information only. For Example:
" Please change my address to 54 Lake Street, Fairhaven, MA 02719"
- Click "Send"
- Your email will document the change in the FSO-IS files